



# Board of Building Standards

## CONFERENCE MEETING AGENDA

DATE: JANUARY 29, 2021  
TIME: 1:00 PM  
LOCATION: VIDEOCONFERENCE  
DIAL-IN # 1 614-721-2972  
CONFERENCE ID: 501 438 047#  
[Videoconference Link](#)

### **Staff & Guest “Sign-in”**

### **Call to Order**

### **Roll Call**

### **Recognition of Building Department Personnel**

### **Consideration of Minutes**

[MIN-1](#) December 18, 2020 Meeting Minutes

### **Certification Hearing**

[CH-1](#) Certification Hearing

### **Committee Reports**

[CR-1](#) Code Committee Report

[CR-2](#) Certification Committee Report

[CR-3](#) Education Committee Report

### **Ratification of Board Recognized Accreditation Bodies, Conformity Assessment Bodies & Industry Trade Association Certification Programs**

### **Public Comments**

### **Old Business**

### **New Business**

### **Compensate Board Members for Work Performed at their Regular Rate**

## **Future Meeting Schedule**

February 26, 2021	September 17, 2021
March 26, 2021	October 22, 2021
May 14, 2021	November 19, 2021
June 25, 2021	December 17, 2021
August 20, 2021	

## **Motion to Adjourn**

**File Attachments for Item:**

MIN-1 December 18, 2020 Meeting Minutes

MINUTES  
BOARD OF BUILDING STANDARDS  
CONFERENCE MEETING & CERTIFICATION HEARING  
December 18, 2020

The Board of Building Standards Conference Meeting was called to order at 1:00 p.m., Friday, December 18, 2020 via videoconference, Chairman Timothy Galvin presiding.

Ms. Regina Hanshaw, Executive Secretary, called the roll and reported that the following Board members were present:

Timothy P. Galvin, General Contractor, Chair  
Julienne Cromwell, Structural Engineer  
Gregory Barney, Industrialized Units  
Joseph F. Denk, Jr., Mechanical Engineer  
John Johnson, Construction Materials  
Don Leach, Attorney  
Terry McCafferty, Public Member  
Don McIlroy, Mayor  
Christopher Miller, Renewable Energy  
John Pavlis, Homebuilder, Vice-Chair  
Jeff Samuelson, Architect  
Bailey Stanbery, Homebuilder  
Jeff Tyler, Architect  
Greg Warner, Fire Service

The following staff members were present:

Megan Foley, Certification Program Administrator  
Debbie Ohler, Staff Engineer  
Steve Regoli, Architect Administrator  
Jay Richards, Assistant Architect Administrator  
Mike Regan, Plans Examiner  
Rob Johnson, Assistant Architect Administrator  
Brian Honen, Assistant Attorney General

The following visitors were present:

Charles Huber

A quorum of the Board was present.

**RECOGNITION OF BUILDING DEPARTMENT PERSONNEL**

No items for consideration.

**CONSIDERATION OF THE MINUTES**

Mr. McCafferty moved and Mr. Samuelson seconded to approve the minutes of the November 20, 2020 Certification Hearing and Conference Meeting.

Chairman Galvin called for the ayes and nays.

Motion carried unanimously.

**CERTIFICATION HEARING**

Chairman Galvin opened the hearing to hear testimony on the individuals and building departments appearing on the Final Certification Hearing Agenda in the Board's Meeting Packet at the Hearing tab. Ms. Foley informed the Board that the individuals and departments appear on the hearing agenda have been reviewed by the Certification Committee and determined to meet the requirements of certification. There being no testimony, Chairman Galvin closed the hearing.

## COMMITTEE REPORTS

### CR-1 Certification Committee Report

Mr. Leach gave the committee's report included in the Board's Meeting packet at Tab CR-1:

The Certification Committee met in a videoconference on December 17<sup>th</sup>, 2020 at 10:00 AM, with the following members present: Mr. Leach, Mr. McCafferty, Ms. Cromwell, Mr. McIlroy, Mr. Samuelson, Mr. Stanbery, Mr. Tyler, and Mr. Warner. Mr. Galvin was also present. The Committee makes the following recommendations, included in the December 18<sup>th</sup>, 2020 Board

Packet at Tab CR1, for the Board's consideration.

Recommend the following applications be approved following a certification hearing effective immediately unless otherwise noted on the certification hearing agenda:

Cert ID	Name	Certification
6092	Rode, Sean	Building Inspector Trainee
6188	Depew, Richard	Residential Building Inspector
	Prosch, Nathan	Residential Building Official Residential Plans Examiner Residential Building Inspector
5439	Smith, Matthew	Building Official
	Vinas, Dominic*	Electrical Safety Inspector
5777	Shetler, Todd**	Building Inspector
		Residential Building Official
8466	Dunn, Jason	Fire Alarm System Designer
8467	Wilson, Eric	Fire Alarm System Designer
8468	Weindorf, David	Fire Alarm System Designer
5922	Despiau, Dennis	Residential Building Official

\*Electrical Safety Inspectors must complete examinations prior to issuance of interim certification

\*\* Denotes conditional approval

Building Department Certifications, Manufactured Homes Inspection Agency/Inspectors  
Village of Navarre Non-Residential Building Department  
On condition that Stark County performs all enforcement duties  
Exceptions: Plumbing, Med Gas to be inspected by Stark County Health District

Recommend the following applications be denied, additional information be requested, or other action as noted:

#### Personnel Certification Applications

\*Shetler, Todd - BI, RBO

Cert ID: 5777

Current Certifications: None

Committee Recommendation: Approve applications. City of Powell shall submit revised 2019 Yearly Operational Report to reflect accurate certification status of personnel, with explanation for prior report errors. Robert Johnson, Assistant Architect Administrator, will address departmental record keeping issues with City of Powell in January 2021. Committee Member Jeffrey Tyler recused himself and was not present during discussion.

Cobourn, Nicholas - ESI

Cert ID: 6277

Current Certifications: RBI

Committee Recommendation: Recommend Board staff work with applicant and supervisor to develop a more substantial customized ESI trainee program.

Coppock, John - ESI

Cert ID:

Current Certifications: None

Committee Recommendation: Recommend request for additional information on apprenticeship, journeyman, ESIAC review.

Fay, Garrett - BI

Cert ID: 8464

Current Certifications: RBO

Staff notes: Recommend request for additional information on commercial structural work

Committee Recommendation: Recommend request for additional information on commercial structural work

Hanna, Zachary - RBI Trainee

Cert ID:

Current Certifications: None

Committee Recommendation: Recommend request for additional information: if Trainee is intended, need sponsor/supervisor forms. If interim RBI, need additional information on duties reflected on application.

Old Business

None this month

New Business

HB 404 State License/Certification Extensions: Committee recommends that the Board communicate with all certified personnel regarding the extension of certification renewal deadlines authorized by the recent legislation.

Electronic access to Certification Records: The Committee recommends the Board send a letter to the Director of the Department of Commerce requesting priority be placed on information technology projects to make certification records and other board processes accessible through the internet.

Mr. Leach moved and Mr. Samuelson seconded to approve the recommendations of the committee.

Chairman Galvin called for the ayes and nays.

Motion carried unanimously with Mr. Tyler abstaining.

CR-2 Education Committee Report

Mr. McCafferty gave the committee's report included in the Board's Meeting packet at Tab CR-2:

The Education Committee held a videoconference meeting on December 17<sup>th</sup>, 2020 at 10:00 a.m., with the following members present: Mr. McCafferty, Mr. Stanbery, Ms. Cromwell, Mr. Samuelson, Mr. Tyler, and Mr. Warner. Mr. Galvin was also present. The committee makes the following recommendations, included in the December 18<sup>th</sup>, 2020 Board Packet at Tab CR2, for the Board's consideration.

Course Applications Approvals and Conditions as Noted.

Perspectives on Hoarding (Hoarding Connection of Cuyahoga County)

BO, BI, FPI, RBO, RBI, RMI (6 hours in the form of three 2-hour sessions)

Committee Recommendation: Recommend approval for all BBS certifications

Truss Fundamentals (Simpson Strong-Tie)

BO, BPE, MPE, BI, NRIUI, RBO, RPE, RBI, RIUI (2 hours)

Committee Recommendation: Recommend approval

Mr. McCafferty moved and Mr. Samuelson seconded to approve the recommendations of the committee.

Chairman Galvin called for the ayes and nays.

Motion carried unanimously.

**RATIFICATION OF BOARD RECOGNIZED ACCREDITATION BODIES,  
CONFORMITY ASSESSMENT BODIES & INDUSTRY TRADE ASSOCIATION  
CERTIFICATION PROGRAMS**

No items for consideration.

**PUBLIC COMMENTS**

There were no public comments.

**OLD BUSINESS**

There was no old business.

**NEW BUSINESS**

NB-1 2020 Year End Report

The 2020 Board of Building Standards Year in Review Report was introduced by Chairman Galvin and presented to the Board by Staff. The Report summarized the major programs and activities of the Board for 2020 regarding funding, rules, certification, building department oversight, continuing education, and industrialized units.

**COMPENSATE BOARD MEMBERS FOR WORK PERFORMED AT THEIR REGULAR RATE**

Ms. Hanshaw reported that board members had performed committee and board work for the amount of hours, including board meetings, as follows:

Mr. Barney	8	Mr. McIlroy	16
Ms. Cromwell	16	Mr. Miller	8
Mr. Denk	8	Mr. Pavlis	8
Mr. Galvin	26	Mr. Samuelson	16
Mr. Johnson	8	Mr. Stanbery	16
Mr. Leach	16	Mr. Tyler	16
Mr. McCafferty	16	Mr. Warner	16

Mr. McCafferty moved and Mr. Johnson seconded to compensate board members for the work performed at their regular rate.

Chairman Galvin called for the ayes and nays.

Motion carried unanimously.

**FUTURE MEETINGS**

January 29, 2021	August 20, 2021
February 26, 2021	September 17, 2021
March 26, 2021	October 22, 2021
May 14, 2021	November 19, 2021
June 25, 2021	December 17, 2021

**ADJOURNMENT**

Mr. Warner and Mr. McCafferty seconded to adjourn. The Board adjourned at 1:50 p.m.

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Timothy Galvin, Chairman  
Board of Building Standards

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Regina Hanshaw, Executive Secretary  
Board of Building Standards

**File Attachments for Item:**

CH-1 Certification Hearing





JANUARY 29, 2021
CERTIFICATION HEARING AGENDA

Notice is hereby given that the Board of Building Standards will convene for a certification hearing in accordance with the rules of the Board at 1:00 PM, January 29th, 2021 by videoconference, which can be joined through this link: Join Microsoft Teams Meeting or joined by teleconference, Dial-in 1 614-721-2972 Conference ID: 501 438 047#

The purpose of the hearing is to hear testimony from anyone wishing to speak to the proposed certification of building departments, local boards of building appeals, and building department personnel.

Table with 3 columns: Certification ID, Name, Certification. Lists various individuals and their roles such as Plumbing Inspector, Building Official, Electrical Safety Inspector, etc.



5273 Yates, Chris

Residential Building Official  
Residential Plans Examiner

\*Electrical Safety Inspectors must complete examinations prior to issuance of interim certification

\*\* Denotes approval conditioned on receipt of fees.

**Building Department Certifications, Manufactured Homes Inspection Agency/Inspectors**

Village of Gibsonburg Non-Residential Building Department

On condition that Sandusky County performs all enforcement duties

Exceptions: Plumbing, Med Gas to be inspected by Sandusky County Health District

**File Attachments for Item:**

CR-1 Code Committee Report



# Board of Building Standards

## CODE COMMITTEE RECOMMENDATIONS

The Code Committee met on January 28, 2021, via videoconference, with the following members present: Mr. Denk, Mr. Samuelson, Ms. Cromwell, Mr. Johnson, Mr. Miller, Mr. Pavlis, Mr. Stanbery, and Mr. Tyler. Chairman Galvin was also present.

The committee report is included in the January 29, 2021 Board Meeting Packet at tab CR-1 for the Board's consideration.

**Call to Order** The meeting was called to order by Mr. Denk at 1:07 P.M.

### Approval of Minutes

Mr. Miller moved and Mr. Tyler seconded to approve the November 19, 2020, minutes. The motion passed unanimously.

### Petitions

N/A

### Recommendations of the Residential Construction Advisory Committee

N/A

### Old Business

N/A

### New Business

Staff presented changes to Chapters 2- 14 of the 2021 International Plumbing Code. Staff explained that a draft of the Ohio Plumbing Code language would be put into rule form for the committee to review and approve at a later date, prior to starting the stakeholder phase of the rule development process. No action was taken.

**Adjourn** The meeting was adjourned at 3:52 P.M.

**File Attachments for Item:**

CR-2 Certification Committee Report



## Board of Building Standards

### CERTIFICATION COMMITTEE MEETING REPORT

The Certification Committee met in a videoconference on January 28<sup>th</sup>, 2021 at 10:00 AM, with the following members present: Mr. Leach, Mr. McCafferty, Ms. Cromwell, Mr. McIlroy, Mr. Samuelson, Mr. Stanbery, Mr. Tyler, and Mr. Warner. Mr. Galvin was also present. The Committee makes the following recommendations, included in the January 29<sup>th</sup>, 2021 Board Packet at Tab CR2, for the Board’s consideration.

Also present at the meeting were BBS Staff members, Megan Foley, Deborah Ohler, Steven Regoli, Regina Hanshaw, and Rob Johnson, and Guests, Charles Huber and Matthew Smith

Recommend the following applications be approved following a certification hearing effective immediately unless otherwise noted on the certification hearing agenda:

Certification ID	Name	Certification
5685	Anicic, Zoran	Plumbing Inspector
5805	Casey, Jennifer	Building Official
6277	Cobourn, Nicholas	Electrical Safety Inspector Trainee
8481	Crawford, Mark	Fire Protection Inspector
303	Cronk, Sam	Residential Building Official
5411	Dostal, Rick	Building Official
8491	Evrard, Chris	Fire Protection Inspector
8496	Fadenholz, Timoteo	Plumbing Inspector
8493	Friedman, James	Plumbing Inspector Plumbing Plans Examiner**
5743	Horner, Charles	Residential Building Inspector
8486	Kupferschmid, John	Non-Residential Industrial Unit Inspector Residential Industrial Unit Inspector
4800	Langdon, Ray	Residential Building Official
8485	Mauric, Frank	Electrical Safety Inspector*
8492	Ricci, Joseph	Electrical Safety Inspector*
8458	Shay, Patrick	Residential Building Inspector
	Slaboden, Todd	Master Plans Examiner** Residential Building Official**
8482	Smith, William	Fire Alarm System Designer
	Stoehr, Flek	Residential Building Official Residential Building Inspector Residential Mechanical Inspector
8487	Telban, David	Fire Protection Inspector

**Timothy Galvin, Chairman**

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8484	Yates II, David	Mechanical Inspector Residential Building Inspector Residential Mechanical Inspector
5273	Yates, Chris	Residential Building Official Residential Plans Examiner

\*Electrical Safety Inspectors must complete examinations prior to issuance of interim certification

\*\* Denotes approval conditioned on receipt of fees.

**Building Department Certifications, Manufactured Homes Inspection Agency/Inspectors**

Village of Gibsonburg Non-Residential Building Department  
On condition that Sandusky County performs all enforcement duties  
Exceptions: Plumbing, Med Gas to be inspected by Sandusky County Health District

Recommend the following applications be denied, additional information be requested, or other action as noted:

**Personnel Certification Applications**

Horner, Charles - BI, RBI  
Cert ID: 5743  
Current Certifications: None  
Committee Recommendation: : Request additional information on structural experience, or participation in the BI Trainee program.

Johnson, Allen - BI  
Cert ID: 8489  
Current Certifications: None  
Committee Recommendation: Request additional detailed information on structural experience.

Pastorius, Jason - BI  
Cert ID: 6157  
Current Certifications: RBI  
Committee Recommendation: Request additional information on structural experience

Perno, Dan - BI  
Cert ID: 6362  
Current Certifications: PI, RBI  
Committee Recommendation: Request additional information to separate commercial structural experience from plumbing experience or residential experience.

Shay, Patrick -- BI  
Cert ID: 8458  
Current Certifications: None  
Committee Recommendation: Request additional information on commercial structural work separating road work from other experience.

**Timothy Galvin, Chairman**

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Wareham, Joshua -- ESI  
Cert ID:5763  
Current Certifications: BI, RBO  
ESIAC Recommendations: Not Recommended.  
Committee Recommendation: Deny.

Yates II, David -- BI  
Cert ID: 8484  
Current Certifications: None  
Committee Recommendation: Request additional information on structural experience separated from mechanical experience.

**Old Business**

None this month

**New Business**

None this month.

**Timothy Galvin, Chairman**

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**File Attachments for Item:**

CR-3 Education Committee Report



## Board of Building Standards

### EDUCATION COMMITTEE MEETING REPORT

The Education Committee held a videoconference meeting on January 28<sup>th</sup>, 2021 at 10:00 a.m., with the following members present: Mr. McCafferty, Mr. Stanbery, Ms. Cromwell, Mr. Samuelson, Mr. Tyler, and Mr. Warner. Mr. Galvin was also present. The committee makes the following recommendations, included in the January 29<sup>th</sup>, 2021 Board Packet at Tab CR3, for the Board's consideration.

Also present at the meeting were BBS Staff members, Megan Foley, Deborah Ohler, Steven Regoli, Regina Hanshaw, and Rob Johnson, and Guest, Charles Huber.

#### **Course Applications Approvals and Conditions as Noted.**

- ER-1 Complying with Fire Protection and Building Codes in Ohio (HalfMoon Education)  
BO, MPE, MechPE, BI, FPI, RBO, RPE, ESI (7 hours)  
Committee Recommendation: Tabled for review of course materials by committee.
  
- ER-2 Existing Buildings Code (West Coast)  
All certifications except ESI (8 hours)  
Committee Recommendation: Not approved for BBS Continuing Education Credit
  
- ER-3 Fire Plans Examiner (West Coast)  
BO, MPE, FPPE (9 hours)  
Committee Recommendation: Recommend approval.
  
- ER-4 Hazardous Materials (West Coast)  
BO, MPE, FPPE (5.5 hours)  
Committee Recommendation: Recommend approval
  
- ER-5 Legal Aspects of Code Administration (West Coast)  
BO, MPE, FPPE, RBO, RPE (8 hours)  
Committee Recommendation: Recommend approval, add BI
  
- ER-6 NEC 2017 Code Study: Articles 300, 310, 312, 314, 695, and 700 (Ohio Division of Industrial Compliance)  
ESI (5 hours)  
Committee Recommendation: Recommend approval
  
- ER-7 NEC 2017 Code Study: Articles 90, 100, 110, and 200-250 (Ohio Division of Industrial Compliance)  
ESI (7 hours)  
Committee Recommendation: Recommend approval.
  
- ER-8 Residential Electrical Inspector (West Coast)  
EPE, RBO, RPE, RBI, RIUI (11 hours)

Committee Recommendation: Recommend approval, add ESI

- ER-9 Residential Mechanical Inspector (West Coast)  
MI, RBO, RPE, RMI, RIUI (7.5 hours)  
Committee Recommendation: Recommend approval, add BI, RBI
- ER-10 Residential Plumbing Inspector (West Coast)  
PPE, PI, RBO, RPE, RBI, RIUI (4 hours)  
Committee Recommendation: Recommend approval, add BI
- ER-11 Solar PV Plan Review 2014 NEC (West Coast)  
BO, MPE, EPE, RBO, RPE, RBI (7.5 hours)  
Committee Recommendation: Recommend approval, add ESI
- ER-12 Solar PV Plan Review 2017 NEC (West Coast)  
BO, MPE, EPE, RBO, RPE, RBI (8.5 hours)  
Committee Recommendation: Recommend approval, add ESI